

Privacy Policy

The Clown Club places a lot of importance on protecting your personal information. In this Privacy Policy we want to give you clear information on how we handle your personal information.

We do everything possible to secure your information and therefore handle this data with care. The Clown Club adheres to all applicable laws and regulations including the General Protection Regulation (de Algemene Verordening Gegevensbescherming). This implies that in any case we will:

- Process your personal information in the manner for which it was provided, these goals and types of information will be further outlined in this Privacy Policy;
- Use the minimal amount of data required for the purpose of processing the information;
- Ask for your personal consent when needing to process personal information;
- Take appropriate technical and organizational measures to ensure the security of your personal information;
- Not pass on any data to a third party unless it is required for carrying out the purpose for which it was intended;
- Keep up to date of your rights regarding your personal information, make sure you are informed of them and we will respect them.

We at The Clown Club are responsible for the processing of your personal data. If, after reading our Privacy Policy, you have any questions you may contact us using the contact information provided at the end of this document.

Processing personal data of customers and suppliers

The Clown Club uses personal information of customers and suppliers for the following reasons:

- Administrative purposes;
- Communication concerning the daycare;
- Implementing or issuing contracts.

The source for this data is:

- The agreed contracts;

For the above objective, The Clown Club will request the following information from you:

- First Name;
- Last Name;
- (Business) Telephone number;
- (Business) E-mail address;
- Sex
- Citizen service number (BSN)

Your data will be stored by The Clown Club for processing for the above mentioned processing for the period:

- During the term of the contract and thereafter for a maximal of 5 years and only for financial administration.

Processing personal information of clients

The Clown Club uses personal information of clients for the following reasons:

- Administrative purposes;
- Implementing an intake report.

The source for this data is:

- The intake report
- The contract;

For the above objective, The Clown Club will request the following information from you:

- First Name;
- Last Name;
- Sex
- Citizen service number (BSN)
- Health information.

Your data will be stored by The Clown Club for processing for the above mentioned processing for the period:

- During the term of the contract and thereafter a minimum of 5 years.

Processing personal information of newsletter subscribers

The Clown Club uses the personal information of newsletter subscribers for the following reasons:

- Informing the persons of news.

The source for this data is:

- The intake form;

For the above objective, The Clown Club will request the following information from you:

- First Name;
- Last Name;
- E-mail address.

Your data will be stored by The Clown Club for processing for the above mentioned processing for the period:

- During the term of the contract.

Processing personal information of employees

The Clown Club uses the personal information of employees for the following reason:

- The implementation of an employment contract.

The source of this data is:

- The employment contract.

For the above objective, The Clown Club will request the following information from you:

- First Name;
- Last Name;
- Telephone number;
- E-mail address;
- Date of Birth;
- Salary data;
- Copy of your ID;
- Citizen service number (BSN);
- Bank data.

Your data will be stored by The Clown Club for processing for the above mentioned processing for the period:

- During the period that one has an employment contract and thereafter for a maximal of 7 years and only for financial administration.

Placing photographs of employees on the website

The Clown Club uses the personal information of employees for the following reason:

- Marketing.

The source of this data is:

- Marketing;
- More information for clients.

For the above objective, The Clown Club will request the following information from you:

- A photograph
- First name

Your data will be stored by The Clown Club for processing for the above mentioned processing for the period:

- During the period that one has an employment contract.

Processing of personal information for direct digital marketing

The Clown Club uses the personal information of employees for the following reason:

- Marketing.

The source of this data is:

- Marketing.

For the above objective, The Clown Club will request the following information from you:

- A photograph

Your data will be stored by The Clown Club for processing for the above mentioned process for the period:

- During the period that one has an employment contract.

Providing personal information to a third party

The data that you have given to us can be passed on to a third party when necessary for the implementation of the following goals.

We use a third part for:

- Taking care of the (financial) administration;
- The health and safety service;

We never pass on personal data to a third party with whom we do not have a processor contract. With these parties (processors), we have made the necessary arrangements to ensure the security of your personal data. Furthermore, we will not pass on the information provided by you to other parties, unless we are legally required and permitted. An example of this would be if the police request (personal) data from us in the context of an investigation. In such cases we must cooperate and are therefore obligated to provide this information. We may also share personal data with a third party if you have given us written permission.

Within the EU

We do not provide personal data to parties which are located outside of the EU.

Minors

We only process the personal data of minors (persons under the age of 16 years) if we have been given written permission by the parent, caregiver or legal guardian.

Storage period

The Clown Club does not store any personal data for longer than is necessary for purpose for which it was provided or than is required by law.

Security

We have made the appropriate technical and organizational measures to protect your personal data against unlawful processing, for example we have taken the following measures;

- All persons who are able to access your data on behalf of The Clown Club are obligated to maintain confidentiality.
- All of our systems have a username and password policy;
- We use pseudonyms and ensure the encryption of personal data if there is reason to do so;
- In order to be able to recover personal data in cases of physical or technical incidents, we make back-ups of this data;
- We regularly test and evaluate our measures;
- Our employees have been informed of the importance of the protection of personal data.

Rights concerning your data

You have the right to inspect, rectify or delete the personal data we have received from you. You may also object to the processing of your personal data (or a part thereof) by us or by one of our processors. You also the right to have the data provided by you transferred by us to yourself or by order from you, directly to another party. We will ask you for identification before we can comply with the aforementioned requests.

You will always have the right to withdraw the consent that you have given us to process your personal data.

Complaints

If you have a complaint concerning the processing of your personal data, we ask you to contact us directly. Naturally we find it very frustrating if we cannot come to an agreement. You always have the right to file a complaint with the Dutch Data Protection Authority (Autoriteit Persoonsgegevens), this is the supervisory authority in the field of privacy protection.

Questions

If you have any questions or comments about our Privacy Statement please contact us!

Contact information

The Clown Club
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